

Oakland County Circuit Court, Family Division, Adoption Services

Stepparent Adoptions

1. A CERTIFIED COPY of the birth certificate for the ADOPTEE(S). It must have a RAISED SEAL. Hospital verification or birth certificate verification without names of parent(s) is not acceptable. The ADOPTEE'S birth certificate will remain in the adoption file.
2. Copies (not original) of the Marriage Certificate for adopting parents. Also, a copy of the Marriage Certificate for biological parents of adoptee(s), where applicable. (Stepparent will be asked for dates of any prior marriages.
3. Copy (not original) of the Marriage Certificate for adopting parents. Also a copy of the Marriage Certificate for biological parents of adoptee(s), where applicable. (Stepparent will be asked for dates of any prior marriage(s).
4. Copies (not originals) of Divorce Decree(s) for ALL previous marriages of BOTH petitioners.
5. If a noncustodial parent is deceased, a copy (not original) of the death certificate.
6. Copies (not originals) of any other pertinent legal papers regarding the child(ren), ie., Order of Filiation, Support Order, Acknowledgement of Paternity, Name Change, Guardianship papers, previous Adoption Order.
7. Physican's statement of health status of adopting stepparent. No form is provided. Statement must be on doctor's letterhead or prescription pad.
8. Letter of employment verifying place of employment, job classification, date of hire, current salary. (Applies to principal wage earner.) This includes petitioners who are self-employed.
9. *Adoption Questionnaire* is to be completed by custodial parent and stepparent under the heading "Proposed Adoptive Mother and Adoptive Father."
10. If obtainable, a letter of reference from your minister, priest or rabbi.
11. A written statement from the adopting stepparent which requests the adoption and indicates that he/she understands adoption will make him/her fully responsible.